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GENERAL SERVICES ADMINISTRATION



National Archives and Records Service

Washington 25, D. C.

April 9, 1954

Mr. Walter Reid Wolf
Deputy Director (Administration)
Central Intelligence Agency
Washington 25, D.C. Re: 1954-55 Government Manual

Dear Mr. Wolf:

Enclosed is a copy of the material covering your agency as it appeared in the 1953-54 edition of the United States Government Organization Manual.

We shall appreciate your assistance and cooperation in the prompt revision and return of this manuscript to us for inclusion in the 1954-55 Manual. Space limitation makes it necessary to restrict the length of your copy.

In the event that a substantial portion of your material is retyped, please submit the original and one copy, double spaced.

The forthcoming edition of the Manual will present the organization of the Government as of July 1, 1954. In order to expedite publication of the Manual, it is necessary that your material be returned not later than Monday, May 10, or earlier if possible. Changes occurring following submission of copy should be phoned in to Mrs. Berry (Code 151, Ext. 6256) through July 1.

Very truly yours,

B. R. Kennedy

B. R. Kennedy
Director
Federal Register Division

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April 1954